

# THE TOWNSHIP OF NORVELL

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Norvell Michigan 49263

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Gloria J. Hubbell, Clerk  
Pamela Johnson, Trustee

Eric Johnson, Supervisor

Deserre Sauers, Treasurer  
Matt Dame, Trustee

MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD on Wednesday February 12, 2020  
At 6:00 pm at 106 E Commercial St Norvell MI 49263.

PRESENT: Supervisor, Eric Johnson; Clerk, Gloria Hubbell; Treasurer, Deserre Sauers; Trustee, Pamela Johnson; Trustee, Matt Dame.

## 1. & 2. – CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor Johnson at 6:00 pm. The pledge of allegiance was said with a moment of silence was afterward for township residents who have passed away.

## 3. & 4. – ADDITIONS AND APPROVAL OF THE AGENDA

Corrections to the Agenda include adding Michael Reamer to the Zoning Board of Appeals, under #11. New Business, sect. d, the misspelling of Jamieson (spelled Jamison) Stevens was corrected and the removal of the Board Work Session and Special Meeting Minutes of January 22, 2020 due to not being finished. Moved by Trustee Johnson and seconded by Clerk Hubbell to approve corrections and the agenda.

Ayes: All, Nays; None. Motion passed.

## 5. – MINUTES – JANUARY 8, 2020

Correction to the minutes under PRESENT, should read Pamela (instead of Pam) Johnson. Moved by Trustee Johnson and seconded by Clerk Hubbell to approve the correction and the minutes.

Ayes: All, Nays: None. Motion passed.

## 6. PUBLIC COMMENT – None

## 7. & 8. – CONSENT AGENDA AND APPROVAL OF THE AGENDA

- a. Building Report
- b. Zoning Report
- c. Fire Reports
- d. Village of Brooklyn Sewer Report
- e. Assessor's Report – Supervisor Johnson gave a report of properties that have been inspected for the 2020 assessment roll
- f. Planning Commission Minutes

Moved by Trustee Johnson and seconded by Treasurer Sauers to approve the Consent Agenda.

Ayes: All, Nays: None. Motion passed.

## 9. OTHER REPORTS

- a. County Commissioner Report – Phil Duckham
- b. Sheriff Report – Deputy Jay Truchan sent a written report for the month, but was unable to attend.
- c. Financial Report - None

d. Clerk's Report – Gloria Hubbell

## 10. UNFINISHED BUSINESS

Trustee Johnson moved to approve and confirm your choice of Michael Reamer's appointment to the Zoning Board of Appeals. Seconded by Clerk Hubbell.

Ayes: All, Nays: None. Motion passed.

## 11. NEW BUSINESS

a. Irish Hills Regional Chamber of Commerce Dues – Trustee Johnson suggested since this is an annual due approved years before, it should be included with the payment of bills.

b. Land Combination - Pfeiffer @ 212 Case Road – Moved by Treasurer Sauers and seconded by Trustee Johnson to approve the Land Division/Combination Application #20-01.

Ayes: All, Nays: None. Motion passed.

c. Land Combination – Stevens @ Hardcastle Road – Moved by Trustee Johnson and seconded by Treasurer Sauers to approve the Request to Combine Parcels of Land #20-20.

Ayes: All, Nays: None. Motion passed.

d. Planning Commission Appointment – Jamieson Stevens – Moved by Clerk Hubbell and seconded by Trustee Johnson to appoint Jamieson Stevens to serve a three year term for the Planning Commission.

Ayes: All, Nays: None. Motion passed.

e. 2020 BOR Asset Test – Moved by Trustee Johnson and seconded by Clerk Hubbell to continue using the current adjusted Poverty Guidelines – Asset Test.

Ayes: All, Nays: None. Motion passed.

f. 2020 BOR Hardship Exemption Income Levels – Moved by Trustee Johnson and seconded by Treasurer Sauers that Norvell Township establish their poverty guidelines for the BOA at 40% above the 2019 State Guidelines.

Ayes: All, Nays: None. Motion passed.

g. 2020 Holiday Schedule – Tabled until Work Session, date of which to be determined later.

h. Special Meeting – Will contact Attorney Schroeder to schedule a closed meeting with date and time to be determined later after talking with him.

i. Work Session – To possibly be held on Wednesday March 4 2020

## 12. PUBLIC / BOARD COMMENT

Bill Sutherland asked for new ZBA member, Michael Reamer, to receive training. Supervisor Johnson will check into a class at Jackson College on Thursday March 19, 2020 for M. Reamer to attend concerning Basic Planning.

## 13. PAYMENT OF BILLS

Moved by Trustee Johnson and seconded by Treasurer Sauers to pay the bills including the Chamber of Commerce Dues, Irish Hills and Restorative Lake, reimburse Supervisor Johnson for BOA expenses, for the total amount of \$43,635.48 (checks #'s 28580 – 28635).

Roll Call vote: Treasurer Sauers, Yes; Trustee Johnson, Yes; Trustee Dame, Yes; Supervisor Johnson, Yes, Clerk Hubbell, Yes.

Motion passed.

## 14. ADJOURNMENT Meeting adjourned at 8:20 pm.

Respectfully submitted,  
Jan Corwin, Deputy Clerk  
Gloria J. Hubbell, Clerk