

THE TOWNSHIP OF NORVELL

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Gloria J. Hubbell, Clerk
Pamela Johnson, Trustee

Eric Johnson, Supervisor

Deserre Sauers, Treasurer
Matt Dame, Trustee

MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD on Wednesday on January 8, 2020 at 6 pm. At 106 E Commercial St Norvell MI 49263.

PRESENT: Supervisor, Eric Johnson; Treasurer, Deserre Sauers; Trustee, Pam Johnson; Trustee Matt Dame. Clerk, Gloria Hubbell was absent due to illness. Deputy Clerk, Jan Corwin filled in.

1. & 2. – CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order by Supervisor Eric Johnson at 6:00 pm. The Pledge of Allegiance was given and a moment of silence for township residents and Auditor Doug Adkins who have passed away.

3. & 4. – ADDITIONS AND APPROVAL OF THE AGENDA

An addition to the agenda under New Business, letter I. – Schedule work Session. Moved by Trustee Johnson, seconded by Treasurer Sauers to approve the addition and the agenda.

Ayes: All, Nays: None. Motion carried.

5. – MINUTES-December 11, 2019

Corrections to the minutes include - under New Business, Village of Brooklyn Sewer Discussion the correct spelling of Keith Kotsch and Jay Guetschow. Moved by Trustee Johnson and seconded by Treasurer Sauers to approve the correction and the minutes.

Ayes: All, Nays: None. Motion carried.

6. – PUBLIC COMMENT

Scott McLane from Markowski & Company was introduced by Supervisor Johnson. Scott wanted to let us know he will be doing our audits from now on due to the passing of Doug Adkins. He also said the company is available throughout the year to answer any auditing questions or concerns we might have for them.

7. & 8. – CONSENT AGENDA REPORTS AND APPROVAL OF THE AGENDA

- A. Building report
- B. Zoning Report – None
- C. Fire Reports
- D. Village of Brooklyn Sewer Report
- E. Assessor's Report
- F. Planning Commission Minutes – None

Moved by Treasurer Sauers and seconded by Trustee Johnson to accept the agenda reports as presented.

Ayes: All, Nays: None. Motion carried.

9. – OTHER REPORTS

- A. County Commissioner – None
- B. Sheriff Report – Deputy Jay Truchan
- C. Financial Report – None

D. Clerk's Report

10. – UNFINISHED BUSINESS

- A. Construction Board of Appeals Position – Requirements will be looked into for the position that would include running the meetings and taking the minutes. This will be discussed at the work session.

11. – NEW BUSINESS

- A. Jackson ISD Summer Tax Collection Agreement – Will be discussed at the work session.
- B. MTA Board of Review Training in Chelsea – Cost of lunch and mileage and all relevant expenses to be paid by Township. Moved by Supervisor Johnson and seconded by Trustee Johnson.
Roll call vote: Treasurer Sauers, Yes; Trustee Johnson, Yes; Trustee Dame, Yes; Supervisor Johnson, Yes.
Motion passed.
- C. MTA Annual Conference in Traverse City – Cost of meals, mileage and all relevant expenses to be paid by Township for Board Members and Deputies attending. Moved by Trustee Johnson and seconded by Treasurer Sauers.
Roll call vote: Treasurer Sauers, Yes; Trustee Johnson, Yes; Trustee Dame, No; Supervisor Johnson, Yes.
Motion passed.
- D. Jackson County GIS Aerial Project Shared Cost – Moved by Treasurer Sauers and seconded by Trustee Johnson to pay the cost.
Roll call vote: Treasurer Sauers, Yes; Trustee Johnson, Yes; Trustee Dame, Yes; Supervisor Johnson, Yes.
Motion passed.
- E. Matching Proposal for Brooklyn to Manchester Trail – Cost of the project needs to be determined before being voted on. Will be discussed at the work session.
- F. Zoning Amendment Recommendations from Region II Planning Commission – Will be discussed at the work session.
- G. River Raisin Watershed Council – Dues and Norvell Representatives – Moved by Treasurer Sauers and seconded by Trustee Johnson to pay dues of \$290.00.
Roll call vote: Treasurer Sauers, Yes; Trustee Johnson, Yes; Trustee Dame, Yes; Supervisor Johnson, Yes.
Motion passed.
- H. Auditor Journal Entries – Moved by Treasurer Sauers and seconded by Trustee Johnson to approve the Auditor Journal Entries.
Ayes: All, Nays: None. Motion passed.
- I. Work Session and Special Meeting – Is scheduled for Wednesday, January 22, 2020 at 1:00pm

12. - Public/Board Comment

John Hummer wondered if the new cell tower area will be able to drain properly if the rain that is predicted for this weekend comes.

13. Payment of Bills

Moved by Trustee Johnson and seconded by Treasurer Sauers to pay the bills and payroll in

The amount of \$43,917.38 (checks 28551 – 28579) and Restorative Lake Services.

Roll call vote: Treasurer Sauers, Yes; Trustee Johnson, Yes; Trustee Dame, Yes; Supervisor Johnson, Yes.

Motion passed.

Meeting adjourned at 7:21 pm.

Respectfully submitted,
Jan Corwin, Deputy Clerk
Gloria Hubbell, Clerk